

PTA Meeting Minutes

Wednesday 8th March 2023
3.30pm at Holland Haven Primary School

Attendees:

Heidi Griggs (HG), Catherine Humphrey (CH), Steph Croot (SC), Caris Franklin (CF), Hayley Owen (HO), Kerry Wigglesworth (KW), Tom Anderson (TA), Chelsey Elliott (CE).

1. Apologies

Sam Cook (SN), Sam Windsor (SW), Danielle Markham (DM), Wendy Penn (WP), Gee Steele (GS), Gabrielle Will (GW), Richard Wigley (RW), Kayleigh Hood (KH), Hollie Herbert (HH), Neale Herbert (NH), Vicki Hales (VH), Shirley Fahey (SF), Shannon Irwin (SI)

2. Chairperson's Report

Nothing to report.

3. Treasurer's Report

SC has resigned as Treasurer; she is still going to be an active member of the PTA and we thank her for everything extra she has done for us whilst being Treasurer.

HO will be stepping into the role as Treasurer.

Action for SC – To get HO added to the bank as a signatory and remove herself as a signatory.

4. Minutes of Previous Meeting

The action resolutions were as follows.

- SW has done the website – **Action for SN** – to do a social media post about the webpage.
- HO added the pop-up shop made £12 – not many donations.
- The Pizza and Cookies event made £173.
- HG spoke to Mrs Smith and her husband is going to do the £ for £ with Barclays for the inflatables at the summer fair.
- SN heard back from Lit Fibre, they are either going to be paying for the summer fair BBQ or they will pay a contribute towards it – confirmation needed.
- HG, SN, HO and SI will be doing paediatric first aid training with Tigerlily Training on Saturday 18th March.

Minutes were agreed of an accurate record of the previous meeting held on Wednesday 9th February 2023.

5. Mother's Day

Profit will be known by the next meeting.

6. Easter

Some parents from year 2 haven't received Easter event letter, HG spoke to Mrs Charles to resolve this. Deadline for buying tickets for the Easter event is 20th March.

The number of tickets sold so far:

- EYFS – 27
- KS1 – 18
- KS2 – 12

If we get 110 tickets we should break even, anything over would be profit. The Committee were unsure on how it will turn out.

7. Year 6 Competition

Going out to years 5 and 6 around 24th March 2023. 19th April to be return to us via the School Office. Judging to be done by a group who are yet to be decided.

8. Any Other Business

Teachers wish list

The list as it stands is a large target to raise. CH informed the committee as long as we could meet the annually requested items this was the most important. HG to message Mrs Keary about the costs of items on wish list already purchased to see if we are able to reimburse some or all of these.

We are currently looking at other ways to raise money instead of just events. We have recently set up the School Lottery which is going well. Other things we are looking into are affiliate links and commissions available for PTA's.

Pre-Loved Clothing

HO is looking into grant opportunities for a shed to put the preloved items in and being able to run shops from here with items hanging on rails rather than digging through boxes. Deadline for the TDC application is end of March. CH said we would need to work out where to put the shed first. **HG to speak to Mr Charles and Mr Cross.**

HG asked CH about putting a poster or information about pre-loved uniform in the school prospectus when new pupils are starting school. CH didn't see this as a problem and speak to Mrs Charles **Action for CH – to speak to NC.**

HG also asked CH if we could be notified of new parents' meetings so the committee could attend to speak to the parents about the FOHH and also sell pre-loved items

Summer Fair

TA said Fitsteps will come along to summer fair. **HG to let SN know.**

9. Next Meeting Confirmation

Next meeting is on Wednesday 10th May 2023 at 3.30pm in the DT Room.