

Holland Haven Primary School

'Reach for the Stars'

Headteacher: Mrs S Bardetti B.Ed NPQH

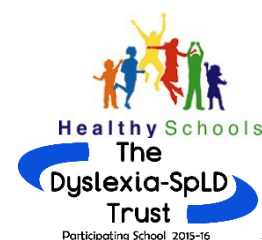
Privacy Notice - Consent (excluding use of photo and video)

What is the service being provided?	School trips, schools clubs, sporting activities, speech and language support, art therapy, family support, school to parent communication		
What personal data do we need from you?	Name	Date of birth	Medical information
	Swimming ability	Special needs	Risk assessments
	Gender	Mobility	Dietary requirements
	Parent/carer contact details	Parent/Carer names	Email address
	Mobile telephone number		
Who will be using your Personal Data?	Who is the Data Controller ?	Holland Haven Primary School	
	Who is the Data Controller's Data Protection Officer ?	C Cole	
	Are there any Data Processors ?	Yes	<input checked="" type="checkbox"/> No <input type="checkbox"/>
	Who are they?	Teacher2Parent,, 2Simple,	
What will it be used for and what gives us the right to ask for it and use it?	The Purpose(s) :	To enhance education provision, inclusion and recreation	
	The Legal Condition(s) :	Consent	
	You may withdraw your consent at any time by contacting us		
Who else might we share your data with?	Regulatory bodies, health providers and therapists, Aylemerton Field Study Centre, Kingswood Learning and Leisure Group, PGL Travel Ltd, Mersea Essex Outdoors		
Will your data be stored in or accessible from countries with no UK-equivalent Privacy Law protections?	No		
How long will your data be kept?	When will it stop being used?	Trips, sports and clubs - until conclusion of event. Pupil support services - when pupil leaves the school	
	How long after this will it be deleted?	Trips, sports and clubs - until conclusion of event unless a major incident has occurred then all consent forms for	

		relevant event will be retained from incident + 25 years Pupil support services - for 1 year after pupil leaves the school						
Our use of the data will be subject to your legal rights (marked if applicable):	Inform	<input checked="" type="checkbox"/>	Access	<input checked="" type="checkbox"/>	Rectify	<input checked="" type="checkbox"/>	Erase	<input checked="" type="checkbox"/>
	Restrict	<input checked="" type="checkbox"/>	Portable	<input type="checkbox"/>	Object	<input checked="" type="checkbox"/>	Automate	<input type="checkbox"/>
As you are giving your data directly to us:	This is the reason why we are allowed to ask for it and use it:			To enable the delivery of these services				
	This is what could happen if you refused to let us use your data for this purpose:			Your child will not be able to participate in these events				
Visit the following links for more information about Privacy Law, our obligations and your Rights:								
The ICO Guide to the General Data Protection Regulations 2016 The General Data Protection Regulations 2016								
If you have concerns over the way we are asking for or using your personal data, please raise the matter with our Data Protection Officer by the following means:								
Postal Address	Primrose Road, Holland-on-Sea, Essex, CO155PP							
Email	c.cole@hollandhavenschool.co.uk							
Phone Number	01255 813704							
If you still have concerns following our response you have the right to raise the matter with the Information Commissioner's Office:								
Postal Address	Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK95AF							
Online Form	https://ico.org.uk/concerns/handling/							
Phone Number	0303 123 1113							

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Tel: 01255 813704
Fax: 01255 812641**

**Email: admin@hollandhaven.essex.sch.uk
Website: www.hollandhavenschool.co.uk**



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